



CAMP SHENANDOAH

CAMP STAFF APPLICATION - 2017 SEASON



Senior Staff Employment runs from June 7 to August 3, 2017

Junior Staff and Counselor in Training Program Employment runs from June 11 to July 29, 2017

- The Stonewall Jackson Area Council, Boy Scouts of America, is an equal opportunity employer and does not discriminate in employment on account of race, color, religion, national origin, citizenship status, ancestry, age, sex, sexual orientation, marital status, physical disability, military status or unfavorable discharge from military service.
- In accordance with Boy Scouts of America qualifications and requirements, I hereby subscribe to the Scout Oath or Promise, Law and the declaration of religious principle. I agree to abide by the Charter, Bylaws and Rules and Regulations of the Boy Scouts of America.
- The minimum age requirement for employment is 16 (when camp opens), except for Counselor in Training Program (age 15). Age requirements for specific positions are listed on Page 3.
- All camp staff members must be registered members of the Stonewall Jackson Area Council, Boy Scouts of America.
- New employees will be required to provide proof of identity and right to employment before beginning work.
- All staff must submit a BSA Medical form to the Camp Medic upon arrival at Camp.
- Mail your application early. Interviews will be held on January 8-9, 2016 at the Council Service Center. E-mail Dee Schartiger (Dee.Schartiger@scouting.org) for an appointment. You will be notified you when a decision for employment is made.

PERSONAL INFORMATION

Name: _____ T-Shirt Size _____
First Middle Last

Mailing Address: _____

E-mail Address: _____

Best Contact Phone #: _____ Age on June 1st: _____

Highest Level of Education: _____ Major/Degree/Certificate: _____

EMPLOYMENT RECORD

Have you ever been discharged or asked to resign from any job? Yes No
 If yes, why? _____

PRESENT OR MOST RECENT EMPLOYER: May we contact your employer? _____ Phone #: _____

Name of Employer: _____

Address: _____

FROM: Month _____ Year _____ TO: Month _____ Year _____

Job Title: _____ Supervisor's Name: _____

Description of duties (indicate significant responsibilities, accomplishments and contributions):

Reason for leaving: _____

CERTIFICATIONS

Type of Course/Certification	Certificate # State	Expiration Date
Medical	_____	_____
First Aid	_____	_____
CPR	_____	_____
Aquatics	_____	_____

BSA National Camp School: Section: _____ Date attended: _____
Other (NYLT, LNT, NRA, CDL, etc): _____

SCOUTING EXPERIENCE

None: _____ Scouting Experience is NOT a requirement for employment.

Currently registered as: _____ Unit #: _____ Council: _____
(Position)

	# Years	Highest Rank Attained	Offices Held
Boy Scout	_____	_____	_____
Explorer	_____	_____	_____
Adult	_____	_____	_____
Girl Scout	_____	_____	_____

Have you ever served on a camp staff (Including Counselor In Staff Training-CIT)?

Camp	Dates	Positions
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Describe your Scouting activities and leadership experiences: _____

OTHER INFORMATION

Describe your hobbies and special interests: _____
Describe any military service/experience: _____
Have you ever been convicted of a felony? Yes No Misdemeanor? Yes No
If yes, explain: _____

REFERENCES

List at least three (3) references who can expect to be contacted (name, address, and phone number). Scouts and Explorers MUST list their current Scout Leader as a reference.

Scouting: _____

School: _____

Employer: _____
Other: _____

Dates available for employment: _____

Salary Desired: _____/week (Note: Housing meals are provided as well as uniform t-shirts and hat).

Applicants are subject to background investigations, including criminal background checks.

In compliance with federal law, all persons hired will be required to verify their identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire.

POSITION(S) APPLIED FOR

Number your preferences: 1, 2, 3, 4..... Note minimum age requirements in "()" for each position.

SENIOR STAFF POSITIONS (Staff ages 18 and up)

- ___ **Camp Director: Minimum age 21.** Attends National Camp School. Hires the staff and oversees the operation of the entire camp, including administration.
- ___ **Program Director: Minimum age 21.** Attends National Camp School. Oversees all program staff and coordination of activities and schedules.
- ___ **Aquatics Director: Minimum age 21.** Attends National Camp School. Oversees the staff and operations of waterfront facilities which instructs all aquatics merit badges.
- ___ **Archery Director: Minimum age 18.** Oversees the staff and operations of Archery area. Prior experience is preferred.
- ___ **Chaplain: Minimum age 21.** Recognized as a qualified clergyman or seminarian by a church body. Leads non-denominational chapel services and counsels those with problems. May attend National Camp School.
- ___ **Commissioner: Minimum age 18.** BSA and camp background helpful. Maintains daily contact with troops, monitoring campsite inspections and solving programs. Leads Adult leader training.
- ___ **Handicraft Director: Minimum age 18.** BSA and camp background helpful. Oversees all Handicraft program staff and operations of the Handicraft area, including merit badge instructions.
- ___ **Health Officer/Medic: Minimum age 18.** Needs current EMT certification or higher. Handles all camp injuries and illnesses. Also responsible for medication distribution when necessary.
- ___ **Nature Director: Minimum age 18.** Attends National Camp School or has 2 years of college with a major in a related field. Directs staff who instructs a wide variety of merit badges from forestry to mammal study.
- ___ **Scoutcraft Director: Minimum age 18.** Has BSA background. Oversees all Scoutcraft program staff and operations of Scoutcraft area, including merit badge instructions. Leads overnight trips and instructs in basic camping skills.
- ___ **STEM Director: Minimum age 18.** Has BSA background. Oversees all STEM program area staff and operations of STEM area, including merit badge instructions.
- ___ **Shooting Sports Director: Minimum age 21.** Attends National Camp School. Instructs youth in safety and marksmanship with .22 caliber rifles, shotguns and pistols.
- ___ **Timber Mountain Director: Minimum age 18.** Has BSA background. Oversees all Timber Mountain area staff and operations of the Timber Mountain area, including merit badge instruction.
- ___ **Trading Post Manager: Minimum age 18.** Manages inventories, retail sales and snack food services of the Trading Post.

JUNIOR STAFF POSITIONS

(Staff ages 16-18. If worked as a CIT previously can be 15)

- ___ **Aquatics Instructor: Minimum age 16.** Assists with all aquatics merit badges, instructional swim and troop program hour activities.
- ___ **Camp Office Clerk: Minimum age 16.** Works with Camp Director and Program Director to complete all Camp Office tasks, including entering information about merit badge completion with online registration system.
- ___ **Dining Hall Steward: Minimum age 18.** Responsible for Dining Hall cleanliness, serving of meals, clean up following meals of Dining Hall, working with unit Table Waiters.
- ___ **Kitchen Staff: Minimum age 16.** Assists Cook with food preparation, washes dishes and maintains clean kitchen and Dining Hall.
- ___ **Merit Badge Instructor: Minimum age 16.** Teaches scouts the requirements for the merit badges in the following program areas: Handicraft, Nature, Scoutcraft, Shooting Sports, STEM, Timber Mountain (1st year camper program).
- ___ **Quartermaster: Minimum age 16.** Issues camp equipment and assists in camp maintenance.
- ___ **Trading Post Staff: Minimum age 16.** Assists with trading post sales and maintains cleanliness of Trading Post.

COUNSELOR IN TRAINING POSITION

- ___ **Counselor In Training Position (CIT): Minimum age 15.** Attends staff training week and then works a maximum of two weeks for total of three (3) weeks working as a CIT. Learns the skills necessary to instruct merit badges and earn some merit badges while at camp.

Please read carefully before signing:

I attest with my signature below that I have given the Stonewall Jackson Area Council, Boy Scouts of America, true and complete information on this application. No requested information has been concealed. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that the results of any investigation may be disclosed to other employees involved in the hiring process and I consent to the dissemination of the results of any investigation to such employees. I authorize the Stonewall Jackson Area Council, Boy Scouts of America, to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for the Stonewall Jackson Area Council, Boy Scouts of America, to hire me. If I am hired, I understand that either the Stonewall Jackson Area Council or I can terminate my employment at any time and for any reason, with or without cause and without prior notice. I understand that no representative other than the Scout Executive has any authority to enter into any agreement contrary to the foregoing or make any oral assurance or promise of continued employment.

I certify that the above information is correct to the best of my knowledge. (Misrepresentation is cause for termination.)

Applicant: _____ (Signature) Date: _____

If under 18:
Parent/Guardian: _____ (Signature) Date: _____

Mail Application to: Stonewall Jackson Area Council
801 Hopeman Parkway
Waynesboro, VA 22980

Or Fax: (540) 943-6676